

Division of Assessment Implementation DAC Monday Email for October 7, 2002

Enrollment/Order Forms

Thanks for the wonderful response on the part of DACs and districts in meeting the deadline for return to CTB of the enrollment forms and materials orders.

Testing Window

Last week superintendents received an email from Commissioner Wilhoit about the testing window dates. This is now final and districts can begin to plan accordingly. Attached is a copy of the email.



Appeals

The deadline for a school to appeal its Spring 2002 Performance Judgment is **November 4, 2002**. The steps for filing an appeal are attached below.



Administration Code Training

As you know, this fall you should be conducting Administration Code trainings, particularly with portfolio work beginning. Attached below is a PowerPoint presentation that can be used as part of this training with teachers. It includes notes for you as the presenter and is a different approach to the training. It may liven things up a bit. (Thanks to Dr. James Greene, Harlan Independent, for the original idea!)



Rewards Update

We have received the following information from Division of Budgets about the tentative timeline of events for the rewards process. They have also confirmed that all information, including the Toolkit, will be sent directly to DACs.

10/9	Staff Verification forms for each school go to print
10/16	Staff Verification forms mailed to districts
11/1	Corrected forms returned to Division of Budgets
11/15	Cleanup of school/district information completed
11/16	Staff Verification form information frozen (no changes after this time)
12/11	Division of Budgets reports share amount to KBE
12/31/02-1/31/03	Checks cut and sent to districts